

Important information about your application

Please read the accompanying notes before filling out the application in order to prevent errors and delay to your membership certificate.

**(1) Pension insurance number
(Rentenversicherungsnummer)**

Your pension insurance number can be found on your social security ID card. If you do not have this card available, please confirm your birth name, place of birth and nationality.

(2) Change of employer

If you change employer, you can directly become a Mercedes-Benz BKK member without first having to give notice to your previous health insurance fund. We will take over the electronic notification procedure for you.

(3) Employer information

We require full details of your employer so that we can send them the membership certificate. This ensures that your health insurance cover switches over on time.

(4) I am an intern/a diploma student

Please enclose your intern/diploma student contract.

(5) I am self-employed

Please enclose your most recent available tax assessment notice and your business registration notice (if available).

(6) I am on parental leave

Please enclose confirmation of your parental allowance.

(7) I am in full-time education

Please enclose your university or school enrollment certificate.

(8) I am unemployed

Please enclose confirmation from the Federal Employment Agency/Jobcenter (e.g. certificate of benefits granted/Bewilligungsbescheid).

(9) I am retired

Please enclose your pension approval certificate and, if applicable, your company pension certificate.

(10) I am a civil servant

Please enclose your most recent payslip and proof of your entitlement to aid (if available).

**(11) During the last 18 months I was a
voluntary member (without employment)**

Please enclose proof of your income and, if your spouse/life partner is not covered by statutory health insurance, please also enclose proof of his/her income.

(12) Evidence of children

To ensure your long-term care insurance premium is correct, we require proof of your parental status (e.g. birth certificate).

(13) Family insurance

If your dependents (e.g. spouse/life partner and children) are currently insured on your policy, we will check your eligibility for family insurance with Mercedes-Benz BKK. To enable us to do this, please complete the enclosed family insurance application form (online or in paper form).

Once we have received all the necessary documents, we will send you your personal health card (Gesundheitskarte) and your membership certificate without delay. If we do not have a photograph of you on file, you will receive a separate letter requesting this.